# Star Village

User Manual

2019-20

#### **General Workflow**

# **Description**

This is a web based portal, the user need to type http://112.196.37.108/StarVillage/ in the address bar of the browser to invoke the portal.

This chapter explains the functionality and provides specific instructions for each of the features offered by the software.

There are questions that are to be answered only once, bi monthly(first and the last month) and some of the questions are to be filled every month (progress in case of such questions will be tracked).

## 1. Landing Page:

Landing Page of this application displays the key objectives of the scheme 7-Star Rainbow scheme.



# 2. Login:

Once you click on Login, a popup will be generated, where user will enter his username and password and click on Login button. In case you do not have a user account, you can Register the Gram Panchayat by clicking on *Register User* link available on the portal. Both username and password must be filled to Login.

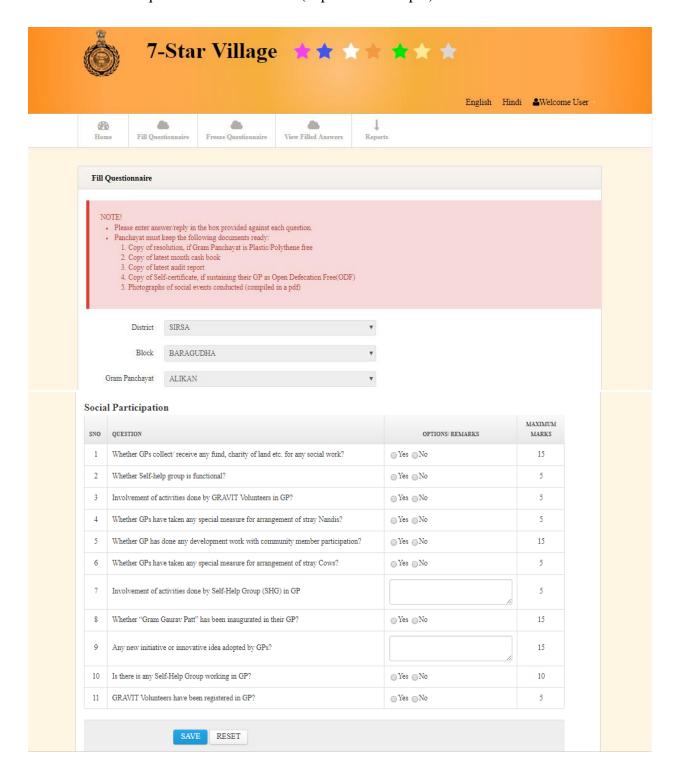


As you login successfully, you will see your dashboard with Welcome to 7 Star Village Raring. Click on Fill Questionnaire link from the top.



### 3. Fill Questionnaire

Once you click on Fill Questionnaire link, a blank questionnaire will open. User will have to fill the answer for the question and click on Save button. These answers can be modified until the questionnaire is freezed (explained in Step 4)

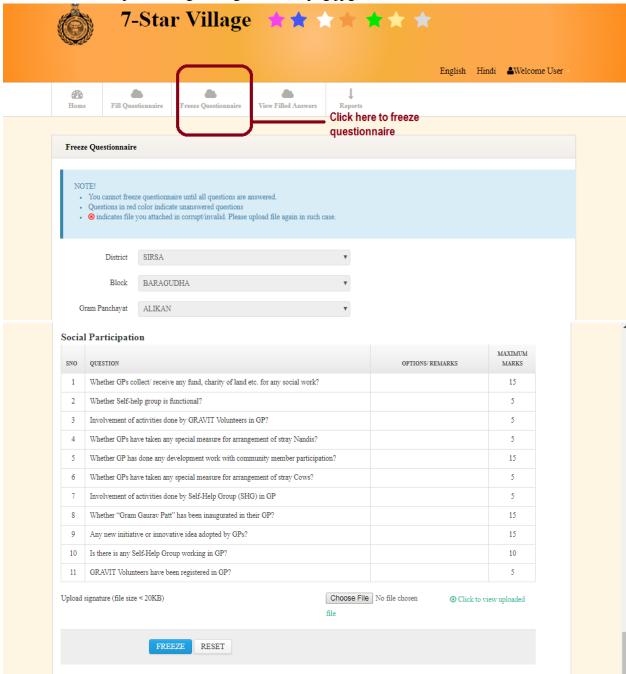


#### 4. Freeze Questionnaire

Once the questionnaire is saved and the user feels that the answers are final and need no medication, user would click on Freeze Questionnaire link available on the top menu.

User will not be able to freeze questionnaire, if any question remains unanswered. Questions in red color indicate the unanswered questions.

User will have to upload image of signature (in png/jpg).



Once the questionnaire is freezed, it will be verified by the verfiying committee.

For questions that are to answered bi-monthly or Monthly, exactly silimar process is to be followed. The only difference is that questions that are not to be answered in a particular month will have –NA-- in the Option/Remarks column.